



---

## INSTRUCTIONS TO CERTIFIED EXAMINER FOR CONDUCTING ARTICLE 19-A BIENNIAL ORAL/WRITTEN EXAMINATIONS

---

[www.nysdmv.com](http://www.nysdmv.com)

### INTRODUCTION

This package contains the examination questions which all drivers must answer in accordance with the biennial requirements in Section 6.12 of the Commissioner's Regulations.

These examination questions are designed to test a driver's knowledge of the rules of the road, defensive driving practices, and the laws regulating driving a bus in this state.

The examination must be administered by an individual who is classified as a certified examiner (see Section 6.13 of the Commissioner's Regulations), and the test results must be recorded in accordance with Section 6.12 of such regulations.

The questions are based on material in the New York State Driver's Manual (MV-21), the New York State Commercial Driver's Manual (CDL-10), and Part 6 of the New York State Regulations of the Commissioner of Motor Vehicles. The carrier shall provide the driver with access to the materials during the test.

A Score Sheet (DS-875Y) and an Answer Key (DS-875Z) are provided for use by the certified examiner in grading the examination.

### EXAMINATION FAILURES, DISQUALIFICATION, RETESTING AND NOTIFICATION

A driver who fails the examination is disqualified and may not drive a bus transporting passengers. A driver remains disqualified until he or she is retested in accordance with the provision of Section 6.15 of the Commissioner's Regulations, and successfully passes the examination.

In accordance with Section 6.12 of the Commissioner's Regulations, the certified examiner must immediately notify the carrier if a driver fails the examination or a re-examination.

The carrier must notify the Bus Driver Unit within **ten** days when a driver has failed to pass the biennial oral or written examination, unless they have completed and passed the re-examination procedures as set forth in subdivision (a) of Section 6.15. Such notification will be made within ten days of the date the driver first failed the biennial oral/written examination.

### INSTRUCTIONS TO CERTIFIED EXAMINER

In administering the exam, select (15) questions from the pool of questions in SECTION A and (5) questions from the pool of questions in SECTION B on form DS-875Q ("Article 19-A Biennial Oral/Written Examination") for a total of (20) questions. Advise the driver(s) which questions they are to answer. Prior to administering the test, advise the driver that the test may be taken orally.

The driver must answer all (20) questions.

**SPECIAL NOTE:** To achieve a passing score, a driver **MUST CORRECTLY ANSWER AT LEAST 12** out of 15 questions in SECTION A, **AND AT LEAST 4** out of 5 questions in SECTION B.

- ◆ The driver must complete, sign and date each page of the examination (DS-875Q).
- ◆ The certified examiner must initial each page of the examination (DS-875Q) after the driver is finished.
- ◆ The certified examiner should allow enough time for the driver to complete the exam.
- ◆ The certified examiner must record the results of the exam on the score sheet (DS-875Y) and file the pages used for the exam, score sheet and results in the driver's file.